



# Application for Consumer Credit File

New Zealand

## There are two methods for receiving your Consumer Credit File (Tick one box only)

- Fast track service** - Have your Consumer Credit File processed and Express/Fast Posted to you within one business day of its receipt at our office, at a cost of \$25.00 (Inclusive of GST)
- Regular service** - Your Consumer Credit File will be mailed to you within 10 working days of having received your request Free of Charge

## YOUR PERSONAL DETAILS (This Information is necessary to identify you - Please complete all personal details below to ensure an accurate check for your Consumer Credit File- \* mandatory fields) Please print in BLOCK LETTERS

First Name*						Salutation*	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs
Middle Name						Date of birth*	DD / MM / YY	
Surname*						Sex*	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Any other First Names you have used								
Any other Surnames you have used								
Current Employer Name								
Phone number (For contact purposes only - to assist us with processing your request)	Home				Mobile			
	Work							
Current Residential Address	Unit No		Street No*		Street Name*			
	Suburb*				Town/City*	P/code		At this address since DD / MM / YY
1st Previous Residential Address	Unit No		Street No		Street Name			
	Suburb				Town/City	P/code		At this address since DD / MM / YY
2nd Previous Residential Address	Unit No		Street No		Street Name			
	Suburb				Town/City	P/code		At this address since DD / MM / YY

## PAYMENT DETAILS (For Fast Track Method only)

Cheque (enclosed) or Charge my  MasterCard  Visa  Amex

Credit Card no	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>							
Cardholder Name							Expiry Date	MM / YY
Cardholder Signature							Date	DD / MM / YY

Make cheque payable to D&B : Dun & Bradstreet - Attention: Public Access Centre - PO Box 9589 Newmarket - AUCKLAND

Your Consumer Credit File will be delivered to the address supplied above or please supply an alternative delivery address.

Alternative Delivery Address	Unit No		Street No		Street Name			
	Town /City				P/code			

I confirm that I am requesting a copy of my own Consumer Credit File and that the details supplied are true and correct. Please complete and sign this application form and send to Dun & Bradstreet - Attention: Public Access Centre - PO Box 9589 Newmarket - AUCKLAND

Signature						Date	DD / MM / YY
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## PLEASE PROVIDE IDENTIFICATION SUCH AS A COPY OF YOUR PASSPORT OR DRIVER'S LICENCE TO VERIFY YOUR SIGNATURE

Office use only	Consumer Reference No	_____					
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## PRIVACY STATEMENT

Dun & Bradstreet (New Zealand) Ltd - GST REG. 50 144 879 PO Box 9589 Newmarket and DBCC Pty Ltd PO Box 9589 Newmarket collects personal information about the individual to whom this letter has been addressed (you) for the purpose of ensuring that you are requesting a copy of your own Consumer Credit File. The supply of information helps us to locate your credit file, should details not be complete we may need to contact you for further information. Generally, D&B will allow you to access information D&B holds about you by contacting D&B's Public Access Centre on telephone number 0800 733 707. If you choose to receive a copy of your Consumer Credit file quickly, via the Fast Track Service, D&B will charge a small administrative fee. Sometimes D&B will refuse to give you access to information. If it does it will provide you with the reason for its decision. D&B is serious about information quality ensuring data accuracy and data security. Therefore at your request D&B will update your Consumer Credit File using the information provided on this form i.e. update address details. This information at your request will form part of your credit file and will be disclosed to D&B subscribers. Should you choose for this to occur please indicate by ticking this box . D&B do not include your "Valid Proof of Identification" onto your Consumer Credit File. The supply of this information is for identity verification and administration purposes. D&B encourages individuals to advise D&B if you believe any of the information we hold on file about you is inaccurate. D&B's website advises you of our correction process and complaints procedure and contains a Summary of Rights. D&B may disclose information contained in your credit file to subscribers of D&B services, including credit providers.

D&B Consumer Credit - Public Access Centre - PO Box 9589 Newmarket - AUCKLAND - [www.dnb.co.nz/ccb](http://www.dnb.co.nz/ccb)  
 Tel 09 359 8000 - Fax 09 309 2050 - Email [dnbnz@dnb.co.nz](mailto:dnbnz@dnb.co.nz)  
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